

MINUTES OF THE REGULAR MEETING OF  
BOARD MEMBERS OF THE  
LAKE WASHINGTON STANITARY DISTRICT

March 14, 2022

**1. Call to Order**

Chairman Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday, March 14, 2022. The meeting was held at Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

**2. Roll Call**

Present: Paul Aukes, Randy Westman, Bob Schmillen, Jim Halbur  
Absent: Tom Dugan

**3. Review and Approval of Agenda**

Resolution 21.88: Member Aukes moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

**4. Review and approval of the Minutes of the February 14, 2022 Regular Meeting**

Resolution 21.89: Member Halbur moved to approve the minutes of the February 14, 2022 Meeting. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

**5. Officers' reports**

- a. Chair – Bob Schmillen • No Report.
- b. Vice- Chair Paul Aukes • No Report
- c. Treasurer- Jim Halbur

Treasurer Halbur reported that he and Randy Westman had met with Abdo regarding the financial statements and have cleaned up the Balance Sheet which notes, so it should be easier to read in the future. Meter flows have been lower in the past year, down approx. 500,000 gallons which affects yearly income.

Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of February 28, 2022 was \$1,018,543.79. Reviewed bills outstanding totaling \$14,646.44 Balance after bills is \$1,003,897.35

After discussion of pending bills, the payment for Total Lawn will be held for review and discussed in the April meeting.

Resolution 21.90: Member Halbur moved to approve the report and pay the bills. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent

Reviewed February 28, 2022 Financial Statement, Balance Sheet and Income Statements

Resolution 21.91: Member Halbur to approve the February 28, 2022 Balance Sheet and Income Statements. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent.

c. Secretary

- No Report.

**6. Open forum for Constituents**

- None Present

**7. Old Business**

- None

**8. New Business**

- None

**9. Maintenance**

- a. Lift Stations 1,2 and 19 Working with MN Pump works on maintenance.
- b. Pump Inventory is at a good level

**10. Calendar**

No new events

- The Meeting was adjourned at 7:18 p.m.

Respectfully Submitted

Carol Howard  
Secretary of Lake Washington Sanitary District